

EXECUTIVE OFFICE BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION 500 WEST TEMPLE STREET, ROOM 383 LOS ANGELES, CALIFORNIA 90012 (213) 974-1411 • www.bos.lacounty.gov MEMBERS OF THE BOARD
HILDA L. SOLIS

MARK RIDLEY-THOMAS
SHEILA KUEHL
JANICE HAHN
KATHRYN BARGER

December 21, 2020

TO: Liliana Campos

Irene Aguilar Don Garcia

FROM: Panik Nazarian

CONFLICT OF INTEREST CODE FOR THE LOS ANGELES LEADERSHIP ACADEMY

Attached for your review is the proposed Conflict of Interest Code for The Los Angeles Leadership Academy.

Background:

The Los Angeles Leadership Academy is a California nonprofit public benefit corporation. The Los Angeles Leadership Academy operates the Los Angeles Leadership Academy and The Los Angeles Leadership Primary Academy both authorized by the Los Angeles Unified School District.

The Los Angeles Leadership Academy will be incorporating, by reference, Regulation 18730 that contains the terms of their Conflict of Interest Code. They will also be adopting disclosure categories geared for small charter schools. (See proposed code).

It is recommended that The Los Angeles Leadership Academy's code contain six designated positions:

• Charter School Board Member

The Members of the Board of Directors formulate general policy and programs of The Los Angeles Leadership Academy and hire the CEO/Superintendent. The Board is responsible for assuring that all aspects of the charter school are consistent with their Bylaws. They are also responsible for the final approval of all major contracts on behalf of The Los Angeles Leadership Academy. It is recommended that this position file under disclosure categories 1, 2 and 4.

• CEO/Superintendent

This position directly reports to the governing board, and has general supervision, direction and control of the business and affairs of The Los Angeles Leadership Academy. The CEO/Superintendent can make recommendations without significant

Conflict of Interest Code The Los Angeles Leadership Academy December 21, 2020 Page 2

amendment or *modification* by the governing board. It is recommended that this position file under disclosure categories 1, 2 and 4.

• Chief Operations Officer

This position oversees budget, personnel, purchasing, and special education, facilities, maintenance and operations, food services and payroll. It also approves purchases and negotiates contracts. It is recommended that this position file under disclosure categories 1 and 2.

Principals

These positions provide school leadership to their assigned school and they each have decision making authority, develop budgets, recommend contracts and makes other financial decisions for their schools. It is recommended that these positions file under disclosure category 3.

Assistant Principals

The Assistant Principals support the Principal by making recommendations around purchasing and contracts. It is recommended that these positions make disclosure under category 3.

Consultants/New Positions

These positions will be held by individuals who perform duties that require disclosure as determined by the CEO/Superintendent or his or her designee. These individuals are those have been determined to participate in the making of decisions that may affect financial interests by providing information, advice, recommendation or counsel to The Los Angeles Leadership Academy (See proposed footnote in Exhibit "B").

We recommend the described proposed code listed above be approved.

The Panel	has	reviewed	the	attached	proposed	code	and	has	indicated	their
recommendation as follows:				Approv	e e	Reject				
Signature		D	ate		5	Signatu	ire			Date
Signature		D	ate		5	Signatu	ire		I	Date
Comments:										