



**Application for Employment**

Date: \_\_\_\_\_ Position(s) applying for: \_\_\_\_\_

Site:  Middle School  High School  Sub Pool

**Personal Information**

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Telephone: ( ) \_\_\_\_\_ Cell/Alt #: ( ) \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

- 1. Do you have any relatives working for LA Leadership?  Yes  No  
If yes, please give their name and relationship to you: \_\_\_\_\_
- 2. Have you applied to LA Leadership before?  Yes  No  
If yes, when? \_\_\_\_\_
- 3. Are you legally eligible to work in the U.S.?  Yes  No
- 4. Are you over the age of 18?  Yes  No
- 5. Have you ever been convicted of a Misdemeanor, Felony, or Perjury? (a conviction will not necessarily disqualify you)  Yes  No  
If yes, please explain number of conviction(s), nature of offense(s) leading to conviction(s), date of conviction(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 6. Do you have a court case pending?  Yes  No  
If yes, please explain:  
\_\_\_\_\_  
\_\_\_\_\_

***This section is for Certificated Staff (teachers, administrators, subs, etc.) only:***

Do you currently hold a credential?  Yes  No

If yes, please list: \_\_\_\_\_ State: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

If no, are you enrolled in an internship/credential program?  Yes  No

If yes, list college/university: \_\_\_\_\_ Completion Date: \_\_\_\_\_

If no, when will you begin? \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

## Employment History

Begin with your most recent employer; include military service assignments, volunteer activities, and account for all periods of unemployment.  
Resumes will not be accepted in place of a completed application.

Are you currently employed?  Yes  No

May we contact your current employer?  Yes  No

When are you available for work? \_\_\_\_\_ List any special training and/or activities: \_\_\_\_\_

<p>From: _____ To: _____                   Month/Year                   Month/Year Name &amp; Address of Employer: _____ _____ _____</p> <p>Phone Number: _____ Name of Supervisor: _____ Reason for Leaving: _____</p>	<p>Title of Your Position: _____</p> <p>Duties: _____ _____ _____ _____</p> <p>No. Supervised: _____ Hours Per Week: _____ Salary: \$ _____ or Hourly: \$ _____</p>
<p>From: _____ To: _____                   Month/Year                   Month/Year Name &amp; Address of Employer: _____ _____ _____</p> <p>Phone Number: _____ Name of Supervisor: _____ Reason for Leaving: _____</p>	<p>Title of Your Position: _____</p> <p>Duties: _____ _____ _____ _____</p> <p>No. Supervised: _____ Hours Per Week: _____ Salary: \$ _____ or Hourly: \$ _____</p>
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## Education

	Dates Attended (month/year)	Name & Location	Course of Study/Major	Diploma/Degree	GPA
High School					
College					
Graduate					
Other (specify)					

## References

(Please list 3 persons – previous supervisors, co-workers, etc (must not be related to you) – who can provide professional references.)

Name	Address	Phone Number	Relationship/Occupation	Years Known

Please print your name: \_\_\_\_\_

**\*PLEASE READ CAREFULLY BEFORE SIGNING\***

**I CERTIFY THAT ALL ANSWERS GIVEN BY ME ARE TRUE, ACCURATE AND COMPLETE, I UNDERSTAND THAT THE FALSIFICATION, MISREPRESENTATION OR OMISSION OF FACT ON THIS APPLICATION (OR ANY OTHER ACCOMPANYING OR REQUIRED DOCUMENTS) WILL BE CAUSE FOR DENIAL OF EMPLOYMENT OR IMMEDIATE TERMINATION OF EMPLOYMENT, REGARDLESS OF WHEN OR HOW DISCOVERED.**

**I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by LA LEADERSHIP (hereinafter referred to as "LA LEADERSHIP") that such employment with LA LEADERSHIP is at will, for no specified duration and may be terminated by either LA LEADERSHIP or myself at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, statements of LA LEADERSHIP or its representatives used during the employment process is deemed a contract of employment real or implied. I understand that no representative of LA LEADERSHIP except the Chief Executive Officers has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the Chief Executive Officers of LA LEADERSHIP.**

**In consideration for employment with LA LEADERSHIP, if employed, I agree to conform to the rules, regulations, policies and procedures of LA LEADERSHIP at all times and understand that such obedience is a condition of employment. I understand that due to the nature of LA LEADERSHIP business, attendance and punctuality are considered essential requirements of every job at LA LEADERSHIP and that poor attendance or tardiness will result in disciplinary action.**

**I understand that if offered a position with LA LEADERSHIP, I may be required to submit to a pre-employment medical examination, drug screening and background check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.**

**I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to LA LEADERSHIP and/or any of its representatives, agents or vendors and I release all parties involved from any and all liability for any and all damage that may result from providing such information.**

**I understand that this application is considered current for three months. If I wish to be considered for employment after this period I must fill out and submit a new application.**

**BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Name and number of person completing this form if other than applicant:**

\_\_\_\_\_  
**LA LEADERSHIP IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER. ALL QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION WITHOUT REGARD TO RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE, DISABILITY, VETERAN STATUS OR ANY OTHER STATUS PROTECTED BY LAW.**