MINUTES OF A MEETING OF
THE BOARD OF DIRECTORS OF
THE LOS ANGELES LEADERSHIP ACADEMY

Thursday, June 4, 2020

The following members of the Board of Directors (the “Board”) of The Los Angeles Leadership Academy (the “Academy”), pursuant to notice duly given or waived, attended the meeting at 2670 Griffin Avenue, Los Angeles, California, and constituted a quorum for the transaction of business in accordance with the California Nonprofit Public Benefit Corporation Law and the bylaws of the Academy:

David Nickoll
Martin Frank
Eric Barron
Austin Lee
Mona Field
Christian Sarabia
Rick Rosen
Diane Prins-Sheldahl
Justin Brimmer

The following members of the Board were absent from the meeting:

Elizabeth Perez-LoPresti
Allan Rudnick
Jorge Mutiz

Also in attendance at the invitation of the Board were: (i) Arina Goldring-Ravin, Chief Executive Officer; (ii) Marina Pilyavskaya, Director of Finance; (iii) Cynthia Cuprill, High School Principal; (iv) Tina Butler, Chief Operations Officer; and (v) Thomas Nial, Insurance Broker, (vi) Jose Lovo, Assistant; and (vii) Lorig Koujakian, Secretary.

The meeting was called to order by Mr. Nickoll at approximately 12:05 p.m. Pacific time. Ms. Koujakian acted as secretary for purposes of the meeting.

Introductory Remarks

Mr. Nickoll began the meeting by describing the Board’s open communications procedures to the members of the public in attendance. Mr. Nickoll noted that members of the public who wish to address the Board may do so by indicating on the comment cards made available at the meeting whether they intend to address either (i) a specific agenda item, which comments would be heard at the time the Board addresses such item, or (ii) a non-agenda item, which comments would be heard during the period reserved for open communications. Mr. Nickoll also noted that addresses by members of the public on any item would be limited to two minutes.
Open Communications

Mr. Nickoll invited members of the public in attendance to address the Board on non-agenda items. Mr. Lovo acted as a translator for the Spanish speaking meeting attendees.

Mr. Villaneuva, PE teacher, requested additional professional assistance, such as nurses and counselors, to help the children after the pandemic. He also requested an update on the school bus.

Mr. Sanchez, Director of Special Programs, thanked the Board and explained that he would not be returning the following school year.

Ms. Sandoval, 6th grade parent, along with teachers Ms. Threadgill, Ms. Johnnon and Ms. Flores, requested nurses and counselors to help students cope with the recent pandemic.

High School teacher, Ms. Titchnell, praised Ms. Cuprill for her dedication and support for staff as well as students.

Approval of Minutes

Mr. Nickoll made a presentation regarding the minutes of the meetings of the Board held on May 5, 2020 (collectively, the “Minutes”). The Minutes were approved as read.

Presentation of Employee Health and Welfare Benefits

Mr. Nial and Mr. Rasmussen presented the Board with the 2020-2021 employee health benefits proposal. They explained that while there would be an increase in amount of the deductible, there were very minimal changes to the insurance benefits. The Board asked questions and Mr. Nial answered questions from the Board.

CEO’s Report

Ms. Goldring-Ravin made a presentation regarding the Summer school plans. She explained that all students will have access to Summer school and that the principals are working with families regarding logistics.

Ms. Goldring-Ravin discussed the school reopening plans. She presented the Board with COVID-19 operational plans for LALPA and LALA which include possible developing a staggered schedule so only a small group of students would be on the campus at the same time. She explained that for those parents uncomfortable with sending their children back to school, the independent study policy, that is already in place, would fulfill the distance learning requirements. Furthermore, the school was prepared for distance learning if they will not be allowed to reopen in the Fall.

Ms. Goldring-Ravin updated the Board about the Primary School charter renewal and explained that everything was going as planned.

Finance Committee Report
Mr. Lee presented the Board with the March 2020 Financials and preliminary budget for 2020-2021. The Board asked questions and engaged in discussion during and following Mr. Lee’s presentation, and Mr. Lee answered questions from the Board.

Ms. Goldring-Ravin and Ms. Pilyavskaya presented the Board with updates to the fiscal policy as suggested by the LAUSD auditors, which include changes to the titles of employees for purposes of consistency.

Approval of March Financials

Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit A.

In Favor (9) J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of Preliminary Budget for 2020-2021

Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit B.

In Favor (9) J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of Revised Fiscal Policies and Procedures

Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit C.

In Favor (9) J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of Covid-19 Operations Plan for LALPA

A copy of the COVID-19 operations plan for LALPA was distributed to the Board prior to the meeting. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit D.

In Favor (9) J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of Covid-19 Operations Plan for LALA
A copy of the COVID-19 operations plan for LALA was distributed to the Board prior to the meeting. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit E.

In Favor (9) J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of Revised Employee Handbook

Ms. Goldring-Ravin made a presentation regarding revisions to the Employee Handbook. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit F.

In Favor (9) J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of Employee Health and Welfare Benefits Proposal

Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit G.

In Favor (9) J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of Contract with Better for You Meals

Ms. Goldring-Ravin presented the Board with the contract for the nutrition program. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit H.

In Favor (9) J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of Contract with Premier Educational Staffing

Ms. Goldring-Ravin presented the Board with the contract for substitute teacher services. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit I.

In Favor (9) J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None
Approval of Contract with Excel Educational Services

Ms. Goldring-Ravin presented the Board with the contract for substitute teacher services. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit J.

Opposed (0): None.
Abstentions (0): None

Approval of Contract with Cross Country Education

Ms. Goldring-Ravin presented the Board with the contract for substitute teacher and special education services. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit K.

Opposed (0): None.
Abstentions (0): None

Approval of Contract with Kaleung Tsou

Ms. Goldring-Ravin presented the Board with the contract for IT support. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit L.

Opposed (0): None.
Abstentions (0): None

Approval of Contract with The Aptus Group

Ms. Goldring-Ravin presented the Board with the contract for special education services. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit M.

Opposed (0): None.
Abstentions (0): None

Approval of Contract with The Cruz Center
Ms. Goldring-Ravin presented the Board with the contract for special education services. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit N.

In Favor (9)       J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of Contract with Lingual Tree

Ms. Goldring-Ravin presented the Board with the contract for speech and special education services. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit O.

In Favor (9)       J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of Contract with Slavic Sukharev

Ms. Goldring-Ravin presented the Board with the contract for special fiscal and budgeting support. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit P.

In Favor (9)       J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of Contract with Green Pristine Cleaning Services

Ms. Goldring-Ravin presented the Board with the contract for cleaning services. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit Q.

In Favor (9)       J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of Public Employment Contracts

Mr. Nickoll made a presentation regarding four of the Academy’s public employment
contracts, distributed to the Board prior to the meeting and attached hereto as Annex S-I, for the positions listed on Schedule S-I attached hereto. As required by clause (3) of subdivision (c) of section 54953 of the California Government Code (the “Code”), Mr. Nickoll orally reported a summary of a recommendation for a final action on the salaries, salary schedule, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1 of the Code, as set forth in Exhibit S-I attached hereto. Discussion ensued, and Mr. Nickoll answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit R.

In Favor (9) J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins-Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of Board Meetings Calendar for 2020-2021 School Year

Ms. Goldring-Ravin presented the Board with the board meetings calendar for the 2020-2021 school year. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit S.

In Favor (9) J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

Approval of resolution to submit Primary School Charter Petition for renewal to LAUSD

Ms. Goldring-Ravin presented the Board with a resolution to submit the Primary School Charter petition to LAUSD for renewal. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit T.

In Favor (9) J. Brimmer, A. Lee, D. Nickoll, M. Frank, C. Sarabia, D, Prins Sheldahl, M. Field, R. Rosen, E. Barron
Opposed (0): None.
Abstentions (0): None

* * *

There being no further business to come before it, the meeting was, upon motion duly made and seconded, adjourned at approximately 1:36 p.m. Pacific time.
Respectfully submitted,

Lorig Koujakian
Secretary of the Meeting

Approved:

David Nickoll
Chairman of the Meeting
EXHIBIT A

Approval of March Financials

WHEREAS, the Board has been presented with and reviewed the March Financials; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the March Financials.

NOW, THEREFORE, BE IT RESOLVED, that the March Financials be, and hereby are, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.
EXHIBIT B

Approval of Preliminary Budget for 2020-2021

WHEREAS, the Board has been presented with and reviewed the Preliminary Budget for 2020-2021; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Preliminary Budget for 2020-2021.

NOW, THEREFORE, BE IT RESOLVED, that the Preliminary Budget for 2020-2021, be and hereby is approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.
EXHIBIT C

Approval of Revised Fiscal Policies and Procedures

WHEREAS, the Board has been presented with and reviewed the revised Fiscal Policies and Procedures; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the revised Fiscal Policies and Procedures.

NOW, THEREFORE, BE IT RESOLVED, that the revised Fiscal Policies and Procedures be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.
EXHIBIT D

Approval of the Covid-19 Operations Plan for LALPA

WHEREAS, the Board has been presented with and reviewed the Covid-19 Operations Plan for LALPA; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Covid-19 Operations Plan for LALPA.

NOW, THEREFORE, BE IT RESOLVED, that the Covid-19 Operations Plan for LALPA be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.
EXHIBIT E

Approval of the Covid-19 Operations Plan for LALA

WHEREAS, the Board has been presented with and reviewed the Covid-19 Operations Plan for LALA; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Covid-19 Operations Plan for LALA.

NOW, THEREFORE, BE IT RESOLVED, that the Covid-19 Operations Plan for LALA be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.
EXHIBIT F

Approval of revised Employee Handbook

WHEREAS, the Board has been presented with and reviewed the revised Employee Handbook; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the revised Employee Handbook.

NOW, THEREFORE, BE IT RESOLVED, that the revised Employee Handbook be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable
EXHIBIT G

Approval of Employee Health and Welfare Benefits Proposal

WHEREAS, the Board has been presented with and reviewed the Employee Health and Welfare Benefits Proposal; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Employee Health and Welfare Benefits Proposal.

NOW, THEREFORE, BE IT RESOLVED, that the Employee Health and Welfare Benefits Proposal be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable
EXHIBIT H

Approval of Contract with Better for You Meals

WHEREAS, the Board has been presented with and reviewed the Contract with Better for You Meals; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Contract with Better for You Meals.

NOW, THEREFORE, BE IT RESOLVED, that the Contract with Better for You Meals be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.
EXHIBIT I

Approval of Contract with Premier Educational Staffing

WHEREAS, the Board has been presented with and reviewed Contract with Premier Educational Staffing; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Contract with Premier Educational Staffing.

NOW, THEREFORE, BE IT RESOLVED, that the Contract with Premier Educational Staffing be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.
EXHIBIT J

Approval of Contract with Excel Educational Services

WHEREAS, the Board has been presented with and reviewed the Contract with Excel Educational Services; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Contract with Excel Educational Services.

NOW, THEREFORE, BE IT RESOLVED, that the Contract with Excel Educational Services be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.
EXHIBIT K

Approval of Contract with Cross Country Education

WHEREAS, the Board has been presented with and reviewed the Contract with Cross Country Education; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Contract with Cross Country Education.

NOW, THEREFORE, BE IT RESOLVED, that the Contract with Cross Country Education be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.
EXHIBIT L

Approval of Contract with Kaleung Tsou

WHEREAS, the Board has been presented with and reviewed the Contract with Kaleung Tsou; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Contract with Kaleung Tsou.

NOW, THEREFORE, BE IT RESOLVED, that the Contract with Kaleung Tsou be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable
EXHIBIT M

Approval of Contract with The Aptus Group

WHEREAS, the Board has been presented with and reviewed the Contract with The Aptus Group; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Contract with The Aptus Group.

NOW, THEREFORE, BE IT RESOLVED, that the Contract with The Aptus Group be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.
EXHIBIT N

Approval of Contract with The Cruz Center

WHEREAS, the Board has been presented with and reviewed the Contract with The Cruz Center; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Contract with The Cruz Center.

NOW, THEREFORE, BE IT RESOLVED, that Contract with The Cruz Center be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable
EXHIBIT O

Approval of Contract with Lingual Tree

WHEREAS, the Board has been presented with and reviewed the Contract with Lingual Tree; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Contract with Lingual Tree.

NOW, THEREFORE, BE IT RESOLVED, that Contract with Lingual Tree be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.
EXHIBIT P

Ratification of Contract with Slavic Sukharev

WHEREAS, the Board has been presented with and reviewed the Contract with Slavic Sukharev; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Contract with Slavic Sukharev.

NOW, THEREFORE, BE IT RESOLVED, that the Contract with Slavic Sukharev be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.
EXHIBIT Q

Ratification of Contract with Green Pristine Cleaning Services

WHEREAS, the Board has been presented with and reviewed the Contract with Green Pristine Cleaning Services; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Contract with Green Pristine Cleaning Services.

NOW, THEREFORE, BE IT RESOLVED, that the Contract with Green Pristine Cleaning Services be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable
EXHIBIT R

Ratification of Public Employment Contracts

WHEREAS, the Board of Directors (the “Board”) of the Los Angeles Leadership Academy (the “Academy”) has been presented with and reviewed copies of the Academy’s 2019-2020 school year employment contracts for the employees listed on Schedule S-I and in the forms attached hereto as Annex S-I (the “Employment Contracts”); and

WHEREAS, the Personnel Committee of the Board (the “Personnel Committee”) deems it advisable and in the best interests of the Academy and recommends that the Board approve and ratify the Employment Agreements.

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and ratify the Employment Agreements.

NOW, THEREFORE, BE IT RESOLVED, that the Employment Agreements be, and hereby are, approved and ratified, with such changes, additions, deletions, amendments or modifications as any of the Executive Director or Director of Finance of the Academy (the “Officers”) deem necessary, proper or advisable.
## SCHEDULE R-I

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>Chief Operations Officer</td>
<td>Tina Butler</td>
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<tr>
<td>Director of Finance</td>
<td>Marina Pilyavskaya</td>
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<td>High School Principal</td>
<td>Cynthia Cuprill</td>
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<td>Middle School Principal</td>
<td>Betsy Felix</td>
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<td>Primary School Principal</td>
<td>Nereida Lopez</td>
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<td>Assistant Principal High School</td>
<td>Sonia Del Pino</td>
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<tr>
<td>Assistant Principal Middle School</td>
<td>Jose Lovo</td>
</tr>
<tr>
<td>Athletic Director</td>
<td>Tim Petty</td>
</tr>
<tr>
<td>Farm Manager</td>
<td>Haley Lucitt</td>
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ANNEX R-I

Oral Report: Employment Contracts

(Attached)
EXHIBIT S

Approval of Board Meetings Calendar for 2020-2021 school year

WHEREAS, the Board has been presented with and reviewed the Board Meetings Calendar for 2020-2021 school year; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Board Meetings Calendar for 2020-2021 school year.

NOW, THEREFORE, BE IT RESOLVED, that the Board Meetings Calendar for 2020-2021 school year be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.
EXHIBIT T

Approval of resolution to submit Primary School Charter Petition for renewal to LAUSD

WHEREAS, the Board has been presented with and reviewed the resolution to submit Primary School Charter Petition for renewal to LAUSD; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve and adopt the resolution to submit Primary School Charter Petition for renewal to LAUSD.

NOW, THEREFORE, BE IT RESOLVED, that the resolution to submit Primary School Charter Petition for renewal to LAUSD be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.