

**MINUTES OF A MEETING OF  
THE BOARD OF DIRECTORS OF  
THE LOS ANGELES LEADERSHIP ACADEMY**

**Tuesday, April 23, 2019**

The following members of the Board of Directors (the “Board”) of The Los Angeles Leadership Academy (the “Academy”), pursuant to notice duly given or waived, attended the meeting at 2670 Griffin Avenue, Los Angeles, California, and constituted a quorum for the transaction of business in accordance with the California Nonprofit Public Benefit Corporation Law and the bylaws of the Academy:

Allan Rudnick  
Justin Brimmer  
Mona Field  
Austin Lee  
David Nickoll  
Rick Rosen  
Elizabeth Perez-LoPresti

The following members of the Board were absent from the meeting:

Eric Barron  
Martin Frank  
Christian Sarabia  
Diane Prins Sheldahl

Also in attendance at the invitation of the Board were: (i) Arina Goldring-Ravin, Chief Executive Officer; (ii) Marina Pilyavskaya, Director of Finance; (iii) Cynthia Cuprill, High School Principal; (iv) Nereida Lopez, Primary School Principal; (v) Betsy Felix, Middle School Interim Assistant Principal; (vi) Antonio Sanchez, Director of Special Programs; (vii) Tina Butler, Chief Operations Officer; (viii) Tim Petty, Athletic Director; (ix) Mireya Segovia, a member of the Parent Teacher Organization (the “PTO”); (x) Mr. Segovia, School Site Council Chair; (xi) Jose Lovo, Primary School student leadership coordinator and Vice President of Los Angeles Leadership Academy United (“LALA United”); and (xiii) Lorig Koujakian, secretary of the meeting.

The meeting was called to order by Mr. Nickoll at approximately 4:30 p.m. Pacific time. Ms. Koujakian acted as secretary for purposes of the meeting.

***Introductory Remarks***

Mr. Nickoll began the meeting by describing the Board’s open communications procedures to the members of the public in attendance. Mr. Nickoll noted that members of the public who wish to address the Board may do so by indicating on the comment cards made available at the meeting whether they intend to address either (i) a specific agenda item, which comments would be heard at

the time the Board addresses such item, or (ii) a non-agenda item, which comments would be heard during the period reserved for open communications. Mr. Nickoll also noted that addresses by members of the public on any item would be limited to two minutes.

### ***Open Communications***

Mr. Nickoll invited members of the public in attendance to address the Board on non-agenda items.

Speaker One, along with various Academy students in attendance, addressed the Board to provide an update regarding recent activities of the Academy's Bike Club. He described, among other things, local television coverage of the Academy's Bike Club. Discussion ensued and the speakers answered questions from the Board and expressed their gratitude for the board's support.

Ms. Goldring-Ravin then recognized middle school student, Tony Salas, for his hard work and presented him with a certificate of achievement.

The Board collected no comment cards from members of the public in attendance with respect to specific agenda items.

### ***Budget and Finance Committee Report***

Prior to the meeting, a report prepared by EdTec Inc. regarding the Academy's financial statements for the month of January 2019 was distributed to the Board. Mr. Lee made a presentation regarding the January Financials, including its income and expenses versus budget, cash flow forecast, balance sheet and average daily attendance. Mr. Lee also reported on, among other things, the addition of the academic grant to the budget. Discussion ensued, and Mr. Lee and Ms. Goldring-Ravin answered questions from the Board.

### ***Approval of January 2019 Financials with Forecast update***

Mr. Lee made a presentation regarding major changes since the previous meeting and explained that the new arts grant has now been added to the budget, explaining any variances. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit A

In Favor (7): J. Brimmer, D. Nickoll, R. Rosen, A. Rudnick, A. Lee, M. Field, E. Perez-Lopresti  
Opposed (0): None.  
Abstentions (0): None.

### ***Approval of Revised General Accounting Policies and Procedures for LALA and LALP***

Mr. Lee explained the changes made to the fiscal policy were according to the recommendations made by LAUSD. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit B

In Favor (7): J. Brimmer, D. Nickoll, R. Rosen, A. Rudnick, A. Lee, M. Field, E. Perez-Lopresti  
Opposed (0): None.  
Abstentions (0): None.

***Approval of Second Interim Report for LALA and LALP***

Mr. Pilyavskaya made a brief presentation to the Board regarding the second interim financial report. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit C.

In Favor (7): J. Brimmer, D. Nickoll, R. Rosen, A. Rudnick, A. Lee, M. Field, E. Perez-Lopresti  
Opposed (0): None.  
Abstentions (0): None.

***Approval of Audit Engagement Letter with Clifton, Larsen, Allen LLP***

Ms. Goldring-Ravin made a presentation regarding the audit engagement letter. Ms. Goldring-Ravin answered questions. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit D.

In Favor (7): J. Brimmer, D. Nickoll, R. Rosen, A. Rudnick, A. Lee, M. Field, E. Perez-Lopresti  
Opposed (0): None.  
Abstentions (0): None.

***Approval of Amendment to Lease Agreement with 2670 Griffin Education Center, Inc.***

Ms. Goldring-Ravin made a presentation regarding amendments to the current lease with 2670 Griffin Education Center, Inc. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit E.

In Favor (7): J. Brimmer, D. Nickoll, R. Rosen, A. Rudnick, A. Lee, M. Field, E. Perez-Lopresti  
Opposed (0): None.  
Abstentions (0): None.

***Approval of Amendment to Lease Agreement with Florence Criterion Center, Inc.***

Ms. Goldring-Ravin made a presentation regarding amendments to the current lease with Florence Criterion Center, Inc. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit F.

In Favor (7): J. Brimmer, D. Nickoll, R. Rosen, A. Rudnick, A. Lee, M. Field, E. Perez-Lopresti  
Opposed (0): None.  
Abstentions (0): None.

***Approval of Adoption of the McGraw Hill Education State Approved Math Curriculum for LALA (Grades 6-12)***

Ms. Goldring-Ravin made a presentation regarding the new state approved math curriculum. Discussion ensued, and Ms. Goldring-Ravin and Ms. Felix answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit G

In Favor (7): J. Brimmer, D. Nickoll, R. Rosen, A. Rudnick, A. Lee, M. Field, E. Perez-Lopresti  
Opposed (0): None.  
Abstentions (0): None.

***Approval of Management Contracts***

Mr. Nickoll made a presentation regarding three of the Academy's management contracts, distributed to the Board prior to the meeting and attached hereto as Annex H-I, for the positions listed on Schedule H-I attached hereto. As required by clause (3) of subdivision (c) of section 54953 of the California Government Code (the "Code"), Mr. Nickoll orally reported a summary of a recommendation for a final action on the salaries, salary schedule, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1 of the Code, as set forth in Exhibit H-I attached hereto. Discussion ensued, and Mr. Nickoll answered questions from the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the resolutions attached hereto as Exhibit H.

In Favor (7): J. Brimmer, D. Nickoll, R. Rosen, A. Rudnick, A. Lee, M. Field, E. Perez-Lopresti  
Opposed (0): None.  
Abstentions (0): None.

***LALA United Sunshine Letter Presentation***

Jose Lovo presented members of the board with a Sunshine proposal for 2017-2020 collective bargaining reopener. Discussion ensued, and Mr. Lovo answered questions from the Board.

***Approval of Minutes***

Mr. Nickoll made a presentation regarding the minutes of the meetings of the Board held on January 17, 2019 (collectively, the "Minutes"). The Minutes were approved as read.

***High School Student Leadership Council Report***

Various students from the Academy's high school made a presentation regarding a variety of topics, including college admissions, an 8<sup>th</sup> Grade visit to the high school, Career Day, and a visit to the Fashion Institute of Design and Merchandising. Discussion ensued, and the students answered questions from the Board.

### ***Parent Teacher Council Report***

Ms. Segovia made a presentation regarding the recent activity of the PTO, including the chocolate sale fundraiser aimed at raising funds for student graduation expenses, March Madness, and recruiting efforts. Discussion ensued, and Ms. Segovia answered questions from the Board.

### ***School Site Council Report***

Mr. Segovia made a presentation regarding the recent efforts and activity of the Academy's School Site Council and the development of the Academy's Local Control Accountability Plan (LCAP) strategy. Discussion ensued, and Mr. Segovia answered questions from the Board.

### ***Athletic Director's Report***

Mr. Petty made a presentation regarding the recent activity of the Academy's athletic program, including the Academy's inaugural baseball season and updates regarding the Academy's other sports teams. Discussion ensued, and Mr. Petty answered questions from the Board.

### ***Executive Directors Report***

Ms. Goldring-Ravin made a presentation regarding, among other things, (i) the LAUSD oversight visit reports for LALA and LALPA, (ii) the visual and performing arts grant implementation, (iii) the board meetings calendar for 2019-2020 school year, and (iv) the new state approved math curriculum adoption for LALA middle school and high school. Discussion ensued, and Ms. Goldring-Ravin answered questions from the Board.

### ***Principals Reports***

Ms. Cuprill then made a presentation regarding the Academy's high school, including, among other things, (i) enrollment, (ii) attendance, (iii) curriculum and instruction, (iv) student achievement data, (v) discipline practices, (vi) professional development, (vii) parent engagement and (viii) celebration and events. Discussion ensued and Ms. Cuprill answered questions from the Board.

Ms. Felix then made a presentation regarding the Academy's middle school, including, among other things, (i) enrollment, (ii) attendance, (iii) curriculum and instruction, (iv) professional development, (v) student achievement data, (vi) discipline practices, (vii) parent engagement and (viii) events and celebrations. Discussion ensued and Ms. Felix answered questions from the Board.

Ms. Lopez then made a presentation regarding the Academy's primary school, including, among other things, (i) enrollment, (ii) attendance, (iii) student recruitment, (iv) curriculum and instruction, (v) student achievement data and (vi) discipline practices. Discussion ensued, and Ms. Lopez answered questions from the Board.

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There being no further business to come before it, the meeting was, upon motion duly made and seconded, adjourned at approximately 6:50 p.m. Pacific time.

Respectfully submitted,

*Lorig Koujakian*

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Lorig Koujakian  
Secretary of the Meeting

Approved:

*David Nickoll*

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David Nickoll  
Chairman of the Meeting

**EXHIBIT A**

**Approval of January Financials**

**WHEREAS**, the Board has been presented with and reviewed a report prepared by EdTec Inc. regarding the Academy's financial statements for the month of January 2019, including the updated financial forecast contained therein (the "January Financials"); and

**WHEREAS**, the Board deems it advisable and in the best interests of the Academy to approve the January Financials.

**NOW, THEREFORE, BE IT RESOLVED**, that the January Financials be, and hereby are, approved.

**EXHIBIT B**

**Approval of Revised General Accounting Policies and Procedures for LALA and LALP**

**WHEREAS**, the Board has been presented with and reviewed the Academy's revised General Accounting Policies for LALA and LALP; and

**WHEREAS**, the Board deems it advisable and in the best interests of the Academy to approve and adopt the revisions.

**NOW, THEREFORE, BE IT RESOLVED**, that the revised General Accounting Policies for LALA and LALP be, and hereby are, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.



**EXHIBIT C**

**Approval of Second Interim Report for LALA and LALP**

**WHEREAS**, the Board has been presented with and reviewed the Second Interim Report for LALA and LALP; and

**WHEREAS**, the Board deems it advisable and in the best interests of the Academy to approve and adopt Second Interim Report for LALA and LALP.

**NOW, THEREFORE, BE IT RESOLVED**, that the Second Interim Report for LALA and LALP be, and hereby are, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.

**EXHIBIT D**

**Approval of Audit Engagement Letter with Clifton, Larsen, Allen LLP**

**WHEREAS**, the Board has previously reviewed and discussed the Academy's Engagement Letter with Clifton, Larsen, Allen LLP; and

**WHEREAS**, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Engagement Letter with Clifton, Larsen, Allen LLP (the "Engagement Letter").

**NOW, THEREFORE, BE IT RESOLVED**, that the Engagement Letter be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.

**EXHIBIT E**

**Approval of Amendments to Lease Agreement with 2670 Griffin Education Center, Inc.**

**WHEREAS**, the Board has been presented with and reviewed the Amendments to the Lease Agreement with 2670 Griffin Education Center, Inc.;

**WHEREAS**, the Board deems it advisable and in the best interests of the Academy to approve and adopt them Amendments to Lease Agreement with 2670 Griffin Education Center, Inc.

**NOW, THEREFORE, BE IT RESOLVED**, that the Amendments to Lease Agreement with 2670 Griffin Education Center, Inc. be, and hereby are, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.

**EXHIBIT F**

**Approval of Amendment to Lease Agreement with Florence Criterion Center, Inc.**

**WHEREAS**, the Board has been presented with and reviewed the Amendments to Lease Agreement with Florence Criterion Center, Inc.;

**WHEREAS**, the Board deems it advisable and in the best interests of the Academy to approve and adopt the Amendments to Lease Agreement with Florence Criterion Center, Inc.

**NOW, THEREFORE, BE IT RESOLVED**, that the Amendments to Lease Agreement with Florence Criterion Center, Inc. be, and hereby are, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.

**EXHIBIT G**

**Approval of Adoption of the McGraw Hill Education State Approved Math Curriculum for LALA (Grades 6-12)**

**WHEREAS**, the Board has previously reviewed and discussed the Academy's adoption of the McGraw Hill Education State Approved Math Curriculum for LALA (Grades 6-12); and

**WHEREAS**, the Board has reviewed and discussed the adoption of the McGraw Hill Education State Approved Math Curriculum for LALA (Grades 6-12); and

**NOW, THEREFORE, BE IT RESOLVED**, that the adoption of the McGraw Hill Education State Approved Math Curriculum for LALA (Grades 6-12) be, and hereby is, approved and adopted, with such changes, additions, deletions, amendments or modifications as any of the Officers deem necessary, proper or advisable.

## EXHIBIT H

### **Approval of Management Contracts**

**WHEREAS**, the Board has been presented with and reviewed the Management Contracts for the positions listed on Schedule H-I and in the forms attached hereto as Annex H-I (the "Employment Agreements"); and

**WHEREAS**, the Personnel Committee of the Board (the "Personnel Committee") deems it advisable and in the best interests of the Academy and recommends that the Board approve and ratify the Management Contracts.

**WHEREAS**, the Board deems it advisable and in the best interests of the Academy to approve and ratify the Management Contracts.

**NOW, THEREFORE, BE IT RESOLVED**, that the Management Contracts be, and hereby are, approved and ratified, with such changes, additions, deletions, amendments or modifications as any of the Executive Director or Director of Finance of the Academy (the "Officers") deem necessary, proper or advisable.

**Schedule H-1**

**Position List**

Chief Operations Officer
Director of Finance
Director of Special Programs

**Annex H-1**

**Management Contracts**



**Exhibit H-1**

**Oral Report: Management Contracts**

(Attached)

Script for Board Chair

"As to the next item regarding ratification/approval of the Personnel Committee recommended management contracts, I am required by law to indicate, prior to any vote on the contract, the following information:

Position Title	Term	Annual Salary	Health Benefits	Days of Paid Vacation per Year	Days of Paid Sick Leave per Year
Chief Operations Officer	One year	145,000.00	Medical, Dental and Vision	5 weeks	12
Director of Finance	One year	116,202.00	Medical, Dental and Vision	4 weeks	12
Director of Special Programs	At will	117,443.20	Medical, Dental and Vision	5 weeks	12

I am pleased to recommend approval of these contracts and call for a vote on them."