California Department of Education

December 2021

# Local Performance Indicator Quick Guide

The State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area. The approved performance standards require an LEA to:

* Annually measure its progress in meeting the requirements of the specific Local Control Funding Formula (LCFF) priority.
* Report the results as part of a non-consent item at a regularly scheduled public meeting of the local governing board/body in conjunction with the adoption of the Local Control and Accountability Plan (LCAP).
* Report results to the public through the Dashboard utilizing the SBE-adopted self-reflection tools for each local indicator.

This Quick Guide identifies the approved standards and self-reflection tools that an LEA will use to report its progress on the local indicators.

## Performance Standards

The performance standards for the local performance indicators are:

### Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

The LEA annually measures its progress in meeting the *Williams* settlement requirements at 100% at all of its school sites, as applicable, and promptly addresses any complaints or other deficiencies identified throughout the academic year, as applicable; the LEA then reports the results to its local governing board at a regularly scheduled meeting and to reports to educational partners and the public through the Dashboard.

### Implementation of State Academic Standards (LCFF Priority 2)

The LEA annually measures its progress implementing state academic standards; the LEA then reports the results to its local governing board at a regularly scheduled meeting and reports to educational partners and the public through the Dashboard.

### Parent and Family Engagement (LCFF Priority 3)

This measure addresses Parent and Family Engagement, including how an LEA builds relationships between school staff and families, builds partnerships for student outcomes and seeks input for decision-making.

LEAs report progress of how they have sought input from parents in decision-making and promoted parent participation in programs to its local governing board or body using the SBE-adopted self-reflection tool for Priority 3 at the same meeting at which the LEA adopts its LCAP, and reports to educational partners and the public through the Dashboard.

### School Climate (LCFF Priority 6)

The LEA administers a local climate survey at least every other year that provides a valid measure of perceptions of school safety and connectedness, such as the California Healthy Kids Survey, to students in at least one grade within the grade span(s) that the LEA serves (e.g., K-5, 6-8, 9-12), and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to educational partners and the public through the Dashboard.

### Access to a Broad Course of Study (LCFF Priority 7)

TheLEA annually measures its progress in the extent to which students have access to, and are enrolled in, a broad course of study that includes the adopted courses of study specified in the California *Education Code* (*EC*) for Grades 1-6 and Grades 7-12, as applicable, including the programs and services developed and provided to unduplicated students and individuals with exceptional needs; the LEA then reports the results to its local governing board at a regularly scheduled meeting and reports to educational partners and the public through the Dashboard.

### Coordination of Services for Expelled Students – County Office of Education (COE) Only (LCFF Priority 9)

Thecounty office of education (COE) annually measures its progress in coordinating instruction as required by California *EC* Section 48926; the COE then reports the results to its local governing board at a regularly scheduled meeting and reports to educational partners and the public through the Dashboard.

### Coordination of Services for Foster Youth – COE Only (LCFF Priority 10)

The COE annually measures its progress in coordinating services for foster youth; the COE then reports the results to its local governing board at a regularly scheduled meeting and reports to educational partners and the public through the Dashboard.

## Self-Reflection Tools

An LEA uses the self-reflection tools included within the Dashboard to report its progress on the local performance indicator to educational partners and the public.

The self-reflection tools are embedded in the web-based Dashboard system and are also available in Word document format. In addition to using the self-reflection tools to report its progress on the local performance indicators to educational partners and the public, an LEA may use the self-reflection tools as a resource when reporting results to its local governing board. The approved self-reflection tools are provided below.

### Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

LEAs will provide the information below:

* Number/percentage of misassignments of teachers of ELs, total teacher misassignments, and vacant teacher positions
* 0 misassignments/2 vacant positions
* Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home
* 0%/0
* Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)
* 0

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC).

### Implementation of State Academic Standards (LCFF Priority 2)

LEAs may provide a narrative summary of their progress in the implementation of state academic standards based on locally selected measures or tools (Option 1). Alternatively, LEAs may complete the *optional* reflection tool (Option 2).

#### OPTION 1: Narrative Summary (Limited to 3,000 characters)

In the narrative box provided on the Dashboard, identify the locally selected measures or tools that the LEA is using to track its progress in implementing the state academic standards adopted by the state board and briefly describe why the LEA chose the selected measures or tools.

Additionally, summarize the LEA’s progress in implementing the academic standards adopted by the SBE, based on the locally selected measures or tools. The adopted academic standards are:

* English Language Arts (ELA) – Common Core State Standards for ELA
* English Language Development (ELD) (Aligned to Common Core State Standards for ELA)
* Mathematics – Common Core State Standards for Mathematics
* Next Generation Science Standards
* History-Social Science
* Career Technical Education
* Health Education Content Standards
* Physical Education Model Content Standards
* Visual and Performing Arts
* World Language

#### OPTION 2: Reflection Tool

##### Recently Adopted Academic Standards and/or Curriculum Frameworks

1. **Rate the LEA’s progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.**

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

| **Academic Standards** | **1** | **2** | **3** | **4** | **5** |
| --- | --- | --- | --- | --- | --- |
| ELA – Common Core State Standards for ELA |  |  |  |  | X |
| ELD (Aligned to ELA Standards) |  |  |  |  | X |
| Mathematics – Common Core State Standards for Mathematics |  |  |  |  | X |
| Next Generation Science Standards |  |  |  | X |  |
| History-Social Science |  |  | X |  |  |

1. **Rate the LEA’s progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.**

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

| **Academic Standards** | **1** | **2** | **3** | **4** | **5** |
| --- | --- | --- | --- | --- | --- |
| ELA – Common Core State Standards for ELA |  |  |  |  | X |
| ELD (Aligned to ELA Standards) |  |  |  |  | X |
| Mathematics – Common Core State Standards for Mathematics |  |  |  |  | X |
| Next Generation Science Standards |  |  |  |  | X |
| History-Social Science |  |  | X |  |  |

1. **Rate the LEA’s progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).**

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

| **Academic Standards** | **1** | **2** | **3** | **4** | **5** |
| --- | --- | --- | --- | --- | --- |
| ELA – Common Core State Standards for ELA |  |  |  |  | X |
| ELD (Aligned to ELA Standards) |  |  |  |  | X |
| Mathematics – Common Core State Standards for Mathematics |  |  |  |  | X |
| Next Generation Science Standards |  |  |  | X |  |
| History-Social Science |  |  | X |  |  |

##### Other Adopted Academic Standards

1. **Rate the LEA’s progress implementing each of the following academic standards adopted by the state board for all students.**

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

| **Academic Standards** | **1** | **2** | **3** | **4** | **5** |
| --- | --- | --- | --- | --- | --- |
| Career Technical Education | X |  |  |  |  |
| Health Education Content Standards |  |  | X |  |  |
| Physical Education Model Content Standards |  |  |  | X |  |
| Visual and Performing Arts |  |  |  |  | X |
| World Language |  |  |  |  | X |

##### Support for Teachers and Administrators

1. **Rate the LEA’s success at engaging in the following activities with teachers and school administrators during the prior school year (including the summer preceding the prior school year).**

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

| **Activities** | **1** | **2** | **3** | **4** | **5** |
| --- | --- | --- | --- | --- | --- |
| Identifying the professional learning needs of groups of teachers or staff as a whole |  |  |  | X |  |
| Identifying the professional learning needs of individual teachers |  |  |  | X |  |
| Providing support for teachers on the standards they have not yet mastered |  |  |  | X |  |

##### Optional Narrative (Limited to 1,500 characters)

1. **Provide any additional information in the text box provided in the Dashboard that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.**

### Parental Involvement and Family Engagement (LCFF Priority 3)

#### Introduction

Family engagement is an essential strategy for building pathways to college and career readiness for all students and is an essential component of a systems approach to improving outcomes for all students. More than 30 years of research has shown that family engagement can lead to improved student outcomes (e.g., attendance, engagement, academic outcomes, social emotional learning, etc.).

Consistent with the California Department of Education’s (CDE’s) Family Engagement Toolkit:1

* Effective and authentic family engagement has been described as an intentional partnership of educators, families and community members who share responsibility for a child from the time they are born to becoming an adult.
* To build an effective partnership, educators, families, and community members need to develop the knowledge and skills to work together, and schools must purposefully integrate family and community engagement with goals for students' learning and thriving.

The LCFF legislation recognized the importance of family engagement by requiring LEAs to address Priority 3 within their LCAP. The self-reflection tool described below enables LEAs to reflect upon their implementation of family engagement as part of their continuous improvement process and prior to updating their LCAP.

For LEAs to engage all families equitably, it is necessary to understand the cultures, languages, needs and interests of families in the local area. Furthermore, developing family engagement policies, programs, and practices needs to be done in partnership with local families, using the tools of continuous improvement.

#### Instructions

This self-reflection tool is organized into three sections. Each section includes research and evidence-based practices in family engagement:

1. Building Relationships between School Staff and Families
2. Building Partnerships for Student Outcomes
3. Seeking Input for Decision-Making

Based on an evaluation of data, including educational partner input, an LEA uses this self-reflection tool to report on its progress successes and area(s) of need related to family engagement policies, programs, and practices. This tool will enable an LEA to engage in continuous improvement and determine next steps to make improvements in the areas identified. The results of the process should be used to inform the LCAP and its development process, including assessing prior year goals, actions and services and in modifying future goals, actions, and services in the LCAP.

LEAs are to implement the following self-reflection process:

1. Identify the diverse educational partners that need to participate in the self-reflection process in order to ensure input from all groups of families, staff and students in the LEA, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.
2. Engage educational partners in determining what data and information will be considered to complete the self-reflection tool. LEAs should consider how the practices apply to families of all student groups, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.
3. Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA’s current stage of implementation for each of the 12 practices using the following rating scale (lowest to highest):

1 – Exploration and Research

2 – Beginning Development

3 – Initial Implementation

4 – Full Implementation

5 – Full Implementation and Sustainability

1. Based on the analysis of educational partner input and local data, respond to each of the prompts pertaining to each section of the tool.
2. Use the findings from the self-reflection process to inform the annual update to the LCAP and the LCAP development process, as well as the development of other school and district plans.

#### Sections of the Self-Reflection Tool

##### Section 1: Building Relationships Between School Staff and Families

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA’s current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

1 – Exploration and Research

2 – Beginning Development

3 – Initial Implementation

4 – Full Implementation

5 – Full Implementation and Sustainability

|  |  |
| --- | --- |
| **Practices**  | **Rating Scale Number**  |
| 1. Rate the LEA’s progress in developing the capacity of staff (i.e., administrators, teachers, and classified staff) to build trusting and respectful relationships with families.
 | 5 |
| 1. Rate the LEA’s progress in creating welcoming environments for all families in the community.
 | 5 |
| 1. Rate the LEA’s progress in supporting staff to learn about each family’s strengths, cultures, languages, and goals for their children.
 | 4 |
| 1. Rate the LEA’s progress in developing multiple opportunities for the LEA and school sites to engage in 2-way communication between families and educators using language that is understandable and accessible to families.
 | 5 |

**Building Relationships Dashboard Narrative Boxes (Limited to 3,000 characters)**

1. Based on the analysis of educational partner input and local data, briefly describe the LEA’s current strengths and progress in Building Relationships Between School Staff and Families.

Los Angeles Leadership Primary Academy provides multiple opportunities to build partnerships with families and guardians. Some traditional methods of communicating about the classroom and building relationships include Back to School Night, Family/School conferences twice a year, and Open House events. Because of the pandemic, our families and guardians participated in many of these events virtually this year.

We usually welcome parents on campus for school dances, volunteering on campus, the Fall and Thanksgiving festivals, and Spring events. We look forward to bringing families back to campus for these types of events when it is safe to do so.

We were able to hold recruiting events on campus this year which is helpful for building relationships with new families.

LALPA teachers are learning more about the different Latino cultures and how to celebrate the differences. Some of our families come from Indigenous cultures and their first language isn’t Spanish; this is important information for teachers and staff to be aware of because Spanish should be treated as a second language for these parents.

1. Based on the analysis of educational partner input and local data, briefly describe the LEA’s focus area(s) for improvement in Building Relationships Between School Staff and Families.

LALPA will continue to support teachers with strategies to learn more about each student’s family background and the family’s goals for their children.

1. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Relationships Between School Staff and Families.

When LALPA can bring families back on campus for school activities, the engagement of underrepresented families will improve. At the same time, LALPA will consider which virtual events were beneficial for participation of underrepresented families and continue to provide those virtually as an option.

##### Section 2: Building Partnerships for Student Outcomes

Based on the analysis of eduational partner input and local data, identify the number which best indicates the LEA’s current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

1 – Exploration and Research

2 – Beginning Development

3 – Initial Implementation

4 – Full Implementation

5 – Full Implementation and Sustainability

|  |  |
| --- | --- |
| **Practices**  | **Rating Scale Number**  |
| 1. Rate the LEA’s progress in providing professional learning and support to teachers and principals to improve a school’s capacity to partner with families.
 | 4 |
| 1. Rate the LEA’s progress in providing families with information and resources to support student learning and development in the home.
 | 5 |
| 1. Rate the LEA’s progress in implementing policies or programs for teachers to meet with families and students to discuss student progress and ways to work together to support improved student outcomes.
 | 5 |
| 1. Rate the LEA’s progress in supporting families to understand and exercise their legal rights and advocate for their own students and all students.
 | 5 |

**Building Partnerships Dashboard Narrative Boxes (Limited to 3,000 characters)**

1. Based on the analysis of educational partner input and local data, briefly describe the LEA’s current strengths and progress in Building Partnerships for Student Outcomes.

LALPA has developed multiple practices that foster partnerships between families and staff in support of student growth. LALPA hosts parent conferences twice a year with all its families to not only inform families of student progress, but to also have them be partners in the work. The school sends home monthly newsletters informing families of the current instructional focus.

The DELAC shared reclassification information and testing dates and importance of ELPAC and CAASPP with all families. The DELAC also shared about the ELPAC and CAASPP boot camp tutoring and held a parent meeting about steps to ensure students are successful on these assessments.

LALPA has also held Math and Literacy Nights, as well as a STEM fair to provide parents information about what students are learning and how they can support that learning at home.

1. Based on the analysis of educational partner input and local data, briefly describe the LEA’s focus area(s) for improvement in Building Partnerships for Student Outcomes.

Next year, LALPA plans to host more meetings about English learner reclassification starting at the beginning of the year to coincide with the earlier ELPAC boot camps the school is providing for students. The teachers also have earlier goal setting meetings about CAASPP.

1. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Partnerships for Student Outcomes.

Saturday meetings will be held to help parents who work during the week.

##### Section 3: Seeking Input for Decision-Making

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA’s current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

1 – Exploration and Research

2 – Beginning Development

3 – Initial Implementation

4 – Full Implementation

5 – Full Implementation and Sustainability

|  |  |
| --- | --- |
| **Practices**  | **Rating Scale Number**  |
| 1. Rate the LEA’s progress in building the capacity of and supporting principals and staff to effectively engage families in advisory groups and with decision-making.
 | 5 |
| 1. Rate the LEA’s progress in building the capacity of and supporting family members to effectively engage in advisory groups and decision-making.
 | 4 |
| 1. Rate the LEA’s progress in providing all families with opportunities to provide input on policies and programs, and implementing strategies to reach and seek input from any underrepresented groups in the school community.
 | 5 |
| 1. Rate the LEA’s progress in providing opportunities to have families, teachers, principals, and district administrators work together to plan, design, implement and evaluate family engagement activities at school and district levels.
 | 5 |

**Seeking Input for Decision-Making Dashboard Narrative Boxes (Limited to 3,000 characters)**

1. Based on the analysis of educational partner input and local data, briefly describe the LEA’s current strengths and progress in Seeking Input for Decision-Making.

LALPA values family input into decision-making about policies, programs, and events. The School Site Council is composed of parents, teachers, administrators, and students. The school hosts chats with the principal or family coordinator as a forum for two-way communication so parents can feel comfortable sharing their perspectives. This two way communication helps the school better understand the perspectives of the parents. Our families have responded favorably to this improvement. The school hosts chats approximately six times each year to solicit parent input and administers 2-3 anonymous surveys.

1. Based on the analysis of educational partner input and local data, briefly describe the LEA’s focus area(s) for improvement in Seeking Input for Decision-Making.

LALPA would like to get a stable parent representative group that participates in the DELAC. Currently the agenda is determined by parent feedback and ran by Assistant Principal to provide information to meet the needs of English Learners, but we would like to see more parent participation in the meetings.

1. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Seeking Input for Decision-Making.

LALPA will hold Saturday chats to improve input in decision-making for parents who work during the week. We will also look to host more activities to bring families into the school community. We believe that as we rebuild the connections that existed prior to the pandemic, families will feel more comfortable in providing input. LALPA will also administer more anonymous surveys and consider hosting elementary and middle school chats together to ensure everyone sees the school community from multiple perspectives.

### School Climate (LCFF Priority 6)

LEAs will provide a narrative summary of the local administration and analysis of a local climate survey that captures a valid measure of student perceptions of school safety and connectedness in at least one grade within the grade span (e.g., K–5, 6– 8, 9–12) in a text box provided in the California School Dashboard (response limited to 3,000 characters). LEAs will have an opportunity to include differences among student groups, and for surveys that provide an overall score, such as the California Healthy Kids Survey, report the overall score for all students and student groups. This summary may also include an analysis of a subset of specific items on a local survey and additional data collection tools that are particularly relevant to school conditions and climate.

1. **DATA:** Reflect on the key learnings from the survey results and share what the LEA learned.

Parents and students feel that LALPA is a safe school for students.

1. **MEANING**: What do the disaggregated results (*if applicable*) of the survey and other data collection methods reveal about schools in the LEA, such as areas of strength or growth, challenges, and barriers?

N/A

1. **USE**: What revisions, decisions, or actions has, or will, the LEA implement in response to the results for continuous improvement purposes? Why? If you have already implemented actions, did you see the results you were seeking?

LALPA plans to have a school counselor K-8 to address social emotional learning. When students feel disconnected, they will have someone to help them reconnect.

The school also provides active shooter training for all staff and administrators. The school has hired a security guard to ensure campus safety at both our campuses. The school is current on all safety drills and debriefs monthly on what can be improved.

### Access to a Broad Course of Study (LCFF Priority 7)

LEAs provide a narrative summary of the extent to which all students have access to and are enrolled in a broad course of study by addressing, at a minimum, the following four prompts:

1. Briefly identify the locally selected measures or tools that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served. (response limited to 1,500 characters)

LALPA uses teacher credentials, classroom schedules, and master schedules in PowerSchool to ensure all students have access to and are enrolled in a broad course of study.  All students receive access to the core subjects through dual language immersion (Math, ELA, Science, and Social Studies), as well as instruction in Visual and Performing Arts and Physical Education. This coursework is provided to all students including students in unduplicated groups and individuals with exceptional needs. Supports are put in place if necessary for students with exceptional needs to participate.

1. Using the locally selected measures or tools, summarize the extent to which all students have access to, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and student groups in access to, and enrollment in, a broad course of study, and may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study. (response limited to 1,500 characters)

All LALPA students have access to a broad course of study. This coursework is provided to all students including students in unduplicated groups and individuals with exceptional needs. Supports are put in place if necessary for students with exceptional needs to participate.

1. Given the results of the tool or locally selected measures, identify the barriers preventing the LEA from providing access to a broad course of study for all students. (response limited to 1,500 characters)

Due to staffing and physical space constraints, we cannot expand our course offerings any further.

1. In response to the results of the tool or locally selected measures, what revisions, decisions, or new actions will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students? (response limited to 1,500 characters)

LALPA will continue to incorporate a broad course of study into the regular school day and seek opportunities to provide our students with enrichment opportunities in other areas of study through our partnership with Parker Anderson.