

**MINUTES OF A MEETING OF
THE BOARD OF DIRECTORS OF
THE LOS ANGELES LEADERSHIP ACADEMY**

Tuesday, May 5, 2020

The following members of the Board of Directors (the “Board”) of The Los Angeles Leadership Academy (the “Academy”), pursuant to notice duly given or waived, attended the meeting at 2670 Griffin Avenue, Los Angeles, California, and constituted a quorum for the transaction of business in accordance with the California Nonprofit Public Benefit Corporation Law and the bylaws of the Academy:

David Nickoll
Christian Sarabia
Allan Rudnick
Mona Field
Jorge Mutis
Rick Rosen
Austin Lee
Elizabeth Perez-LoPresti
Martin Frank
Eric Barron

The following members of the Board were absent from the meeting:

Diane Prins Sheldahl
Justin Brimmer

Also in attendance at the invitation of the Board were: (i) Arina Goldring-Ravin, Chief Executive Officer; (ii) Marina Pilyavskaya, Director of Finance; (iii) Jose Lovo, Primary School student leadership coordinator and Vice President of Los Angeles Leadership Academy United (“LALA United”); (iv) Nereida Lopez, Primary School principal, (v) Bestsy Felix, Middle School principal, (vi) Derreck Debruyne, auditor from CliftonLarsonAllen, (vii) Mireya Segovia, parent coordinator, (viii) Sonia Del Pino, High School Vice Principal, (ix) Penny Sevoian, CTA representative, (x) Cynthia Cuprill, High School principal, and (xi) Lorig Koujakian, Secretary.

The meeting was called to order by Mr. Nickoll at approximately 12:00 p.m. Pacific time. Ms. Koujakian acted as secretary for purposes of the meeting.

Introductory Remarks

Mr. Nickoll began the meeting by describing the Board’s open communications procedures to the members of the public in attendance. Mr. Nickoll noted that members of the public who wish to address the Board may do so by indicating on the comment cards made available at the meeting whether they intend to address either (i) a specific agenda item, which comments would be heard at the time the Board addresses such item, or (ii) a non-agenda item,

which comments would be heard during the period reserved for open communications. Mr. Nickoll also noted that addresses by members of the public on any item would be limited to two minutes.

Discussion and Possible Approval to Utilize Paycheck Protection Plan Funding

Ms. Sevoian, CTA representative, began the discussion explaining that the PPP loan was a good opportunity for all charter schools and would help fund the Summer School Program. Mr. Nickoll also agreed, explaining that the additional funds would help cover the unexpected expenses that might come up due to distance learning.

Mr. Debruyne gave more insight on the detail of the PPP, as outlined by the Small Business Administration. He emphasized the importance of maintaining good documentation for use of the funding received and that in order for the loan to be completely forgiven, at least 75% would need to go towards payroll. Mr. Debruyne continued that there are different criteria which need to be met for complete forgiveness and that every loan under \$2 million will be subject to a random audit by the SBA

Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the utilization of the Paycheck Protection Plan funding, attached hereto as Exhibit A.

In Favor (10): D. Nickoll, C. Sarabia, A. Rudnick, M. Field, J. Mutis; R. Rosen; A.Lee; E. Lo-Presti; M. Frank; E. Barron
Opposed (0): None.
Abstentions (0): None

Discussion and Possible Approval to Open a Separate Bank Account with Pacific Western Bank for PPP Funding Revenue and Expenses

In order to make tracking expenses associated with PPP funding, Mr. Debruyne recommended opening a separate bank account.

Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the opening of a separate bank account with Pacific Western Bank for PPP funding revenue and expenses, attached hereto as Exhibit B.

In Favor (10): D. Nickoll, C. Sarabia, A. Rudnick, M. Field, J. Mutis; R. Rosen; A.Lee; E. Lo-Presti; M. Frank; E. Barron
Opposed (0): None.
Abstentions (0): None

Open Communications

Mr. Nickoll invited members of the public in attendance to address the Board on non-agenda items. Several parents including Ms. Flores, Ms. Heidi, Ms. Rosa and Ms. Gloria

thanked the Board for the Smart & Final gift cards they received.

Ms. Gloria explained her concern to the Board that she noticed her children's test scores had been going down over the years. She felt it was because they had too many substitute teachers. Ms. Flores agreed and shared her concern.

Approval of Minutes

Mr. Nickoll made a presentation regarding the minutes of the meetings of the Board held on March 26, 2020 (collectively, the "Minutes"). The Minutes were approved as read.

CEO's Report

Ms. Goldring-Ravin made a presentation regarding LAUSD oversight visit and explained that there would be a fiscal interview on May 22, 2020 and that any feedback received from the May 29, 2020 debriefing would be presented to the Board. Due to the current pandemic, Ms. Goldring-Ravin explained that the oversight visit is being done virtually.

Ms. Goldring-Ravin made a presentation regarding the LCAP and budget development. She explained that while there had not yet been any additional expenses associated with distance learning, due to the extension of the stay at home order, the teachers need to have separate school cellular phones so their personal phones are not open to the public. In addition, students who cannot afford internet at home will require hotspots. Ms. Goldring-Ravin presented a contract with Sprint for additional cellular phones for teachers and wireless hotspots for students. She clarified that all equipment is school property and would be returned to the school when the pandemic is over. The Board asked questions and Ms. Goldring-Ravin answered questions from the Board.

Ms. Goldring-Ravin also requested that the Board give her permission to make emergency purchases related to distance learning without Board approval. After discussion, the Board agreed to grant Ms. Goldring-Ravin the permission, with the condition that it is temporary and valid only through September 1, 2020, not to exceed a threshold of \$30,000.00.

Finally, Ms. Goldring-Ravin explained to the Board that there were no guidelines yet regarding the upcoming Fall school session.

Motion to Approve Contract with Sprint for Hotspots for Students and Cell Phones for Staff to Support with Distance Learning

Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the contract with Sprint for Hotspots for students and cellular phones for teachers to support with distance learning, attached hereto as Exhibit C.

In Favor (10): D. Nickoll, C. Sarabia, A. Rudnick, M. Field, J. Mutis; R. Rosen; A. Lee; E. Lo-Presti; M. Frank; E. Barron

Opposed (0): None.
Abstentions (0): None

Motion to Approve School Closures Extension until Summer 2020

Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the school closure extension until Summer 2020 attached hereto as Exhibit D.

In Favor (10): D. Nickoll, C. Sarabia, A. Rudnick, M. Field, J. Mutis; R. Rosen; A.Lee; E. Lo-Presti; M. Frank;
E. Barron
Opposed (0): None.
Abstentions (0): None

Motion to Approve Delegation of Authority to CEO/Superintendent to Make Emergency Purchases to Address Distance Learning Needs

Following discussion, upon motion duly made and seconded, the Board unanimously approved and adopted the Delegation of Authority to CEO/Superintendent to make emergency purchases, with a threshold of \$30,000.00, to address distance learning needs until September 21, 2020, attached hereto as Exhibit E.

In Favor (10): D. Nickoll, C. Sarabia, A. Rudnick, M. Field, J. Mutis; R. Rosen; A.Lee; E. Lo-Presti; M. Frank;
E. Barron
Opposed (0): None.
Abstentions (0): None

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There being no further business to come before it, the meeting was, upon motion duly made and seconded, adjourned at approximately 1:16 p.m. Pacific time.

Respectfully submitted,



Lorig Koujakian
Secretary of the Meeting

David Nickoll

David Nickoll
Chairman of the Meeting

EXHIBIT A

Approval to Utilize Paycheck Protection Plan Funding

WHEREAS, the Board has been presented with and reviewed the Paycheck Protection Plan Funding; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve the Paycheck Protection Plan Funding.

NOW, THEREFORE, BE IT RESOLVED, that the Paycheck Protection Plan Funding be, and hereby is, approved.

EXHIBIT B

Approval to Open a Separate Bank Account with Pacific Western Bank for PPP Funding Revenue and Expenses

WHEREAS, the Board has been presented with the Opening of a Separate Bank Account with Pacific Western Bank for PPP Funding Revenue and Expenses; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve the Opening of a Separate Bank Account with Pacific Western Bank for PPP Funding Revenue and Expenses.

NOW, THEREFORE, BE IT RESOLVED, that the Opening of a Separate Bank Account with Pacific Western Bank for PPP Funding Revenue and Expenses be, and hereby is, approved.

EXHIBIT C

Approval of Contract with Sprint for Hotspots for Students and Cell Phones for Staff to Support with Distance Learning

WHEREAS, the Board has been presented with the Contract with Sprint for Hotspots for Students and Cell Phones for Staff to Support with Distance Learning; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve the Contract with Sprint for Hotspots for Students and Cell Phones for Staff to Support with Distance Learning.

NOW, THEREFORE, BE IT RESOLVED, that the Contract with Sprint for Hotspots for Students and Cell Phones for Staff to Support with Distance Learning be, and hereby is, approved.

EXHIBIT D

Approval of School Closures Extension until Summer 2020

WHEREAS, the Board has been presented with the School Closures Extension until Summer 2020; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve the School Closures Extension until Summer 2020.

NOW, THEREFORE, BE IT RESOLVED that the School Closures Extension until Summer 2020 be, and hereby is, approved.

EXHIBIT E

Approval of Delegation of Authority to CEO/Superintendent to Make Emergency Purchases to Address Distance Learning Needs

WHEREAS, the Board has been presented with the Delegation of Authority to CEO/Superintendent to Make Emergency Purchases to Address Distance Learning Needs; and

WHEREAS, the Board deems it advisable and in the best interests of the Academy to approve the Delegation of Authority to CEO/Superintendent to Make Emergency Purchases to Address Distance Learning Needs.

NOW, THEREFORE, BE IT RESOLVED that the Delegation of Authority to CEO/Superintendent to Make Emergency Purchases to Address Distance Learning Needs be, and hereby is, approved.